

Wisconsin Perfusion Society

Board of Directors Meeting Minutes

Saturday, January 31, 2015

Present: Scott Niles (SN), Harry Legaspi (HL)

Absent (call in): Jeff Edwards (JE), Kirsten Kallies (KK), Jim Bobby (JB), Marianne Pilger (MP)

Absent (no call in): Anna Young (AY), Eric Rauch (ER), Tom Steffens (TS), Shannon Vorbosky (SV),

Antigone Morrison (AM), Michael Gough (MG)

1. Call to order: 0900 am
2. Approval/Addition to Agenda, no additions
3. Establish call-in for telephone conferencing
 - a. Provided voice phone / call in number only able to connect 1 board member at a time, Wilderness/Glacier Canyon notified but unable to assist in multiple call in members. Notification of Board Members calling in by mobile phone to select time.
 - i. (KK) call in, but unable to record minutes, SN will record minutes
 - ii. Board members calling in granted access in "1 at a time" fashion
 - iii. Board members calling in to provide Board updates denoted by "Absent (call in)" as noted above.
 - iv. SN sent post meeting follow up to Wilderness/Glacier Canyon; Mel Klomland and Megan Purcel regarding dissatisfaction with provided resources
 - v. An additional Winter Board Meeting will be scheduled with a call in format for more complete participation of Board Members. Date to be determined, but will be held before the end of February, 2015. Notice of intent to provide another Winter Board Meeting sent to Board of Directors 1.31.15
4. Approval of minutes
 - a. No quorum; present SN, HL
5. Treasurer's report (HL)
 - a. Numbers unchanged from last report with the exception of website fee. General fund balance to date \$ 13,957.50 from \$14,006.45.
 - b. Scholarship fund \$ 2430.00
 - c. Tony T. Scholarship fund \$4025.00
6. Committee and Ad Hoc Assignee Reports
 - a. Membership Committee (AY) absent; no report
 - b. Awards Committee (ER) absent; no report
 - i. Nomination for awards sent to Class A members January 29, 2015
 - c. Education Committee (JB) absent; call in

- i. Room will be available for vendors from 0900-1700 for exhibits, changed from 2014 Spring Educational Meeting due to feed- back from vendor representatives
- ii. JB will follow up to SN email to the Wilderness/Glacier Canyon on the problems encountered with our conference call format for this meeting.
- iii. Nomination Election Committee (SN)
 - 1. Will send out Willingness to serve for expiring terms
- iv. Scholarship Committee (TS) absent, no report
- v. Manufacturer Liaison (MP)
 - 1. No issues to date, grant application sent to Medtronic and Sorin for scholarship fund
- vi. Webmaster (ER) absent, no report
- vii. Spring Meeting Director (HL)
 - 1. ABCP application for meeting points will be submitted by the end of February, 2015
 - 2. Clarification on registration requirements for speakers
 - a. Physicians invited to speak do not require registration
 - b. Perfusionists invited to speak and not attending the meeting/no CME's not required to register for the meeting
 - c. Perfusionists requiring CME's required to register
 - 3. Program speakers
 - a. Commitment from 18-20 speakers for 24 speaker slots.
 - b. Assignment of speaker times discussed
 - i. Vendor selection priority
 - ii. Award winner priority
 - iii. Poster session participation
 - 1. Contacted several perfusion schools for participation in speaker/poster sessions
 - a. MSOE
 - b. U Iowa
 - c. Rush
 - d. Nebraska
 - e. Vanderbilt
 - 4. Menu
 - a. Will review last meeting selections
 - 5. Complementary rooms provided to WPS assigned to Program Directors
 - 6. WPS Program
 - a. SN encouraged HL to bid once final program finished. Program printing will be bid with multiple vendors

Respectfully submitted by Scott Niles