

Wisconsin Perfusion Society
Board of Directors Meeting
October 1, 2016
0930-1200
Meeting Room #1
Concourse Hotel and Convention Center
Madison, Wisconsin

1. Call to Order by Scott Niles at 0955
2. Approval/Additions to Agenda
3. Tour of Concourse Hotel Meeting Facilities (0945-1015)
4. Approval of Board Meeting Minutes (Spring 2016) – quorum not achieved so not done.
5. Treasurer’s Report (SN for Harry Legaspi)
 - a. Broke even last year
 - b. Change for this year is that we have a minimum food/beverage amount we have to meet. Harry’s analysis shows we should be ok even with this change for this year.
 - c. Corporate donations (Marianne Pilger) thinks the \$8000 Harry has budgeted for this year is realistic.
 - i. She has \$1500 from Medtronic so far for this year.
 - ii. Terumo and IMD will donate.
 - iii. Sorin/Levonova and Maquet have not been giving us anything for the last few years.
 - d. Increase fees to \$125 starting this year for Class A, B, C and \$25 for student and retired members? We will do an email ballot to see if we make this change for this year. If we make this change, we will get the website and paypal forms updated.
6. Committee and Ad Hoc Assignee Reports
 - a. Membership Committee (Matt Tittl)
 - i. No members have registered yet, only one vendor so far.
 - ii. We need to close the loophole on timing of late fees this year.
 - b. Education Committee (Jim Bobby)
 - i. Room arrangements
 1. Vendor exhibits and speaking area in the same “room”
 2. Second small board room for break out session
 3. 3 big conference rooms for the meeting
 - ii. AV equipment

1. They can accommodate anything or have a group they contract with to help make anything happen.
- iii. Vendor exhibits area
- iv. Complementary rooms
 1. One comp room for every 40 rooms booked
 2. JB to find out if governor floor room block can be booked in addition to the premium rooms.
- v. Storage space during the meeting still available
- vi. Heavy hors d'oeuvres a bit later than usual on Friday night instead of hors d'oeuvres and full dinner.
- c. Manufacturer Liaison (Marianne Pilger)
 - i. Issues
 1. WPS will pay up to \$2000 for a keynote speaker IF MP can't get a donation from one of the vendors.
 - ii. Vendor display times – just like last year (longer hours than in the past, but ending early so they can get ready for their dinners) 1:00pm – 5:00/5:30pm.
 1. We will shift the talks to the vendor area to get people to move over to that area.
 - a. Possibly simulation breakout?
 2. Can they stay set up overnight and tear down in the morning? JB to find out. If they can then they will likely be able to go later and head directly to their dinners.
 - iii. Process/Preceptor
 1. MP will write down her process
 2. She will see how this year goes and see if she wants to continue to precept someone for the next year.
 - iv. Vendor addresses or emails
 1. Everyone to help get current contacts for vendors
 - a. Scott – Griffols, Thoratec, Next Stage (CVVH)
- d. Webmaster (Eric Rauch/Harry Legaspi)
 - i. To update the website with new fee schedule IF the vote makes the change.
 1. Change paypal fees and dates for the late fees to set in
 - ii. Update the dates and venue (blurb about Concourse Hotel and Madison on there)
- e. Spring Meeting Director (SN to discuss for Antigone)
 - i. Speakers / needs

1. KK to talk to Dave Palay to see if we can get an Orpheus simulator at the meeting for a breakout session.
 2. SN to talk to Robin Sutton/Dr. Tahlman about their simulator too with a possible breakout session.
 3. TAVR programs are all over now. "How to" talk for the new programs and ideas for them to help with the transition to the new program. Maybe Brittany to do a survey and report the results.
 4. MA to call Maquet for a possible speaker.
 5. Maybe have Jeff Edwards printer print the programs again (nice quality and pretty inexpensive).
- ii. Changes to format
 1. Breakout sessions?
 - iii. Awards
 1. Everyone to think of people within their organizations for the awards.
7. Meeting Adjourned at 1143