

Wisconsin Perfusion Society
Board of Directors Meeting
January 14, 2017
0930-1200
Concourse Hotel and Convention Center
Madison, Wisconsin

1. Call to Order @ 0952 by Scott Niles
 - Attendance: Scott Niles, Kirsten Kallies (via phone), Caleb Varner, Marianne Pilger, Antigone Fitzpatrick, Brittany Finger
2. Approval/Additions to Agenda
3. Tour of Concourse Hotel Meeting Facilities (0945-1015)
4. Approval of Board Meeting Minutes (Fall 2016) – no quorum
5. Treasurer’s Report (Harry Legaspi via Scott Niles)
 1. Usually spend \$13-15K
 2. Talk to Concourse about menu and \$16K max
 3. Meals (Scott and Jim (or Harry) will coordinate with the hotel and run it past Antigone):
 - i. Friday night – heavy hors d’oeuvres
 - ii. Saturday and Sunday mornings – continental breakfasts
 - iii. Saturday – lunch
6. Committee and Ad Hoc Assignee Reports
 1. Membership Committee (Matt Tittl via Marianne and Scott)
 - i. Approx.. 5 vendors and approx.. 5 members so far (not unusual at this point)
 - ii. Antigone to ask Matt Tittl to send an email (she provides him) to all of the people who attended the meeting last year.
 2. Education Committee (Jim Bobby)
 - i. Room assignment(s) / space utilization – Jim/Caleb/Scott? to figure out locations/room arrangements for different things – vendors/talks/tables/registration areas/board room “staging area”/vendor “simulation area” (separate room – schedule times for them to do it) Kirsten to talk with Tom Rath (student demo), Robin Sutton/Dr. Tallman, and Mark Bearss (Medtronic) about simulation session
 - ii. Timing of the simulation session to try to keep people here/around at the meeting rather than “check-out” due to the simulation timing

1. Demonstration and hands-on portions?
3. Manufacturer Liaison (Marianne Pilger)
 - i. Needs projected budget for the 2017 meeting from Harry in the next couple of weeks to submit to the companies to get funding secured (Terumo and Medtronic – anticipated \$1000)
 - ii. Issues:
 1. Email Me form is not ideal at this point; it is running years together. Maybe from changes on the programming end?
 2. Griffols – anyone have a contact from them? Marianne’s emails are bouncing back from past contacts there. Marianne will contact pharmacists at Meriter to see if they can give her a contact.
 - iii. Vendor display times – 1:00-5:00pm on Saturday
 - iv. 1st week in March – Antigone to give Marianne program so she can distribute to the vendors for funds
 - v. Marianne to give Scott information on grants/access for when she is in Mexico
 - vi. Vendors always ask for a list of CCPs attending the meeting saying that other national meetings (CREF, AmSECT) give them this information.
 1. We currently tell them “No”
 2. Kirsten to ask Emily (AmSECT) if there is any truth to vendor claims and then we can discuss as a board what our official position will be.
 - vii. Venue resources (storage)/tables/outlets?
 - viii. Billing/website? – Seems to be worked out by Eric Rauch, but the Email Me Form issue is described above.
4. Webmaster (Eric Rauch)
 - i. Board member and program director contact information updated on the website
 - ii. Add a link from the mobile site to the full website rather than update the mobile website which doesn’t work.
5. WPS Awards (Antigone Fitzpatrick/ Jeff Edwards)
 - i. Selection/schedule talks – Antigone to select award recipients and get the talks from the recipients scheduled.
 - ii. Plaques/recognition
 - iii. Jeff to have his printer print the 250 programs again. Jeff can ship the programs to another board member (or Matt Tittl) so they are here on Friday at the beginning of registration.

- iv. Posters – we can get them printed up in Marshfield too and figure out a way to get them here (Marshfield CCPs or Wausau CCPs) if Jeff thinks he will be late. Is it a big deal if they aren't up until later on Friday or early Saturday??
- 6. Student Liaison Report (Brittany Finger)
 - i. Vendor donations – Medtronic, Terumo, IMD, etc. Brittany/someone can apply for these at any time throughout the year. Ask for \$500 from each company – many are willing to give to the scholarship fund!
 - ii. Marianne will help Brittany with contacting the vendors for donations to the scholarship fund.
- 7. Elections/nominations (Scott Niles) – Scott will send out an email to the Class A members asking for nominations. Incumbents will automatically be on the ballot unless they tell Scott they do NOT want to be.
 - i. President (Scott Niles)
 - ii. Treasurer (Harry Legaspi)
 - iii. BMAL (Brittany Finger)
- 8. Spring Meeting Director (Antigone Fitzpatrick)
 - i. Key Note Speaker – Antigone would like help with ideas on this one.
 - 1. Doesn't have to be 2 hours – we can book it for 2 hours, but it may only be an hour.
 - 2. Part of the time can be Q&A
 - 3. 2 speakers/interactive is more challenging so let's try to avoid that.
 - 4. Marianne to talk to a couple of people and do some digging. She will report back to Antigone about her findings for a Key Note Speaker.
 - 5. Antigone's idea: Gary Grist – maybe not "fun"? We will try to find something "fun".
 - 6. AmSECT Key Notes?, Bob Uecker – Saturday morning instead? (Kirsten will talk to MCW/Duane Nelson to see if we can get an "in") he could give a "patient's perspective" type talk.
 - ii. Notices of meeting date Antigone
 - 1. Email to be sent to last year's attendees – Antigone/Matt Tittl
 - 2. Post again on Perfmil and PerfList
 - 3. AmSECT website?
 - iii. ABCP
 - 1. Send the program to the ABCP for CEUs by March 1st (check their website to make sure of due dates for submission)

iv. Speakers/Program needs

1. Program – sort of a “safety” theme, but taking anyone – Antigone really wants a well-rounded program
2. Time slots are placeholders for now.
 - a. Prudential talk – maybe place in a spot that will keep people at the meeting – right before lunch? Their talk was well received last year.
 - b. Student posters –
 - i. MSOE – 7, Iowa?, Vanderbilt?, Rush?
 - c. 6 MDs so far, topics (aneurysm, cardiac anesthesia, Percival valve), 6 maybes (2 MD, 4 CCPs)
 - i. At this point, no “incentives” for speakers – could possibly give an honorarium to a “featured speaker”, comp’ed room, lunch, free registration (if they don’t want the CMEs?)
 - d. Speaker/Talk Ideas/Brainstorming Session:
 - i. Ben Komorowski (Terumo) – Scott to talk to him, topic: Nonin on peripherals for ECMO? CCP perspective? – ASLMC has used this for several years
 - ii. Lucien, MD – his road to recovery and/or mitral valve - Scott
 - iii. Mindful Wellness (behind the pump) – UW Clinician, Shilagh Mirgain – Scott (pre-op patient assessments – maybe a couple of talks)
 - iv. Dalai Lama?? Anyone? Anna/Jake...haha!
 - v. Simulation talk – Mark Bearss to talk about simulation/education? (or Tom Rath, Nicole Michaud, Robin Sutton) – Kirsten
 - vi. Brittany to interview people about how they do TAVR standbys and present on it
 - vii. Student talks –
 1. MSOE – maybe 2 if we need it – Kirsten will coordinate
 2. Antigone will contact the program directors to ask for student presenters (student honorarium to defray the travel expenses for the students)

- viii. Paul Tang – Scott to talk to him
 - ix. Blood Management/TEG ratio on ECMO – Matt Hietpas – Kirsten
 - x. State of the profession (program graduation rates vs. attrition rate) – Kirti Patel (Texas) – Kirsten
 - xi. Everyone to contact their assigned people/other ideas they have by the first week in February to update on commitments we have gotten.
- v. Prizes/sway material (giveaways?)
 - 1. Anna to help out with? – Scott will talk to her about ideas/helping coordinate this
 - vi. Menu changes – detailed above
9. Motion to adjourn at 1130 by Scott Niles, seconded: Antigone Fitzpatrick