

Wisconsin Perfusion Society Board Meeting  
Saturday, October 18, 2014  
0900-1130 AM  
Glacier C/D Room  
Glacier Canyon Resort and Conference Center  
Wisconsin Dells, WI

- 1.) Call to order: Scott Niles at 0905  
Attendance: Scott Niles, Kirsten Kallies, Jeff Edwards, Anna Young, Antigone Morrison, Harry Legaspi, Jim Bobby, Tom Steffens
- 2.) Approval / Addition to agenda
- 3.) Approval of Board Meeting Minutes; Spring 2014 WPS Annual Educational Meeting  
Motion: Scott Niles  
Second: Jeff Edwards
- 4.) 2015 WPS Spring Education Meeting (April 10-12<sup>th</sup>, 2015)
  - A. Program Director – Harry Legaspi
    - i. Program
    - ii. Changes?
    - iii. Timeline – handed out by Scott Niles
    - iv. Awards (LeRoy Ferries)
    - v. Format
    - vi. Speakers?
      - a. Ideas for someone to talk about collaboration between centers within WI, CardioHelp, talks with feedback (budget more time for these speakers), a talk about retirement,
      - b. Disclosure statements for ever speaker
    - vii. Rooms – Scott Niles: some complaints in the past have been proximity. Jim Bobby will check in to the ability to keep our block of rooms toward the conference center area unless the person specifically asks to be near the water park.
- 5.) Treasurer’s Report (Harry Legaspi)
  - A. Harry Legaspi – projections for this year’s meeting. We have had a balance in the general fund for the last 4 years of about \$14,000.
- 6.) Committee & Ad Hoc Assignee Reports
  - A. Membership Committee (Anna Young)
    - a.) Encourage people to register early by increasing the cost. Anna/Scott propose a \$25 increase at two weeks prior to the meeting (for 2015 the deadline would be March 27<sup>th</sup>) and an additional \$25 increase for on-site registration.
      - i. Motion: Scott Niles – We institute a \$25 increase at two weeks before the meeting. On-site registration will incur a \$50 increase from the original

meeting registration fee. The website will clearly state dates and prices/price increases.

ii. Second: Jeff Edwards

iii. Vote:

1. For: 5

2. Against: 0

- b.) Anna – Every year someone comes to her to ask for their certificate for a past meeting. Should we assess a fee (\$25?) for someone coming and asking for a past certificate? Anna will contact AmSECT and see if they do anything for those requests. For now, Anna will make a sign at the registration table and put a statement in the email when she sends out the certificate attachment for that year.
- c.) Sign-in sheets – The policy will be that if you do not sign-in for that day, you do not get credit for the day. Scott will field the calls for anyone who has a problem with this.
- d.) On-site registration – Find a way to link the transaction number with the person's name. Anna and Kirsten will work on this.
- e.) Give-aways – Should we have a give-away for this year's meeting – bag, synch sac, ID badge pull string?
- B. Awards Committee (Eric Rauch)
- a.) Service awards for 25 years–
1. Class C members: recognize them in the program/during lunch, but no plaque.
  2. Class A members will still get the plaque.
- b.) Leroy Ferris to present his award and to give a talk at this meeting this year.
- c.) Put the description of the awards in the program.
- C. Nomination / Election Committee
- D. Scholarship Committee
- a.) Tom Steffens – Report of the scholarship essay contest for last year – 18 entries.
- b.) Keep the ability to add a donation to the scholarship committee from the registration website.
- c.) Tom is always interested in people to help review the essays and any ideas for questions for the essay.
- E. Government Relations Committee
- F. Manufacturer Liaison (Marianne Pilger)

- a.) Vendors – The feedback from them about having more time for their exhibits was that time didn't really seem to be an issue. They seem to be happy with the way it has been. They talked about wanting the vendor exhibits closing earlier so they can get to their sponsored dinners/events.
  - b.) Anna – Can the vendors wear their own badges rather than Anna printing the badges last minute? Anna will talk to Marianne about having the vendors wear their own badges and Anna will have a WPS vendor ribbon to attach to their badges.
  - c.) Scott – Maybe we can include the “passport” for the vendor exhibits again and get a prize.
- G. Webmaster (Eric Rauch)
- a.) Tweaks to the website to add dates/fee increases.
  - b.) Send out the meeting dates to all the lists to remind people about the meeting and to start registering for the meeting.

H. Educational Meeting Committee

7.) Next Board Meeting – January 2015 – TBA

- A. Motion to Adjourn at 1042: Scott Niles
- B. Second: Harry Legaspi