

Wisconsin Perfusion Society
Board of Directors Meeting Call In
December 3rd, 2025 at 19:00

Call - In Instructions provided in Zoom invitation.

1. **Call to order:** 12/3/2025 @ 19:03
2. **Attendance:** Kirsten Kallies, Megan Roethle, Jennifer Anderson, Matt Tittl, Natalie Stocke, Bailey DeSander
3. **Review of previous minutes:**
 - a. **9/16/2025**
 - i. Motion: JA, Seconded: NS
 - ii. Vote: Approved
4. **Treasurer's Report (NS)**
 - a. Updates
 - i. \$2700 collected from virtual conference (27 attendees so far for 2025)
5. **BOD (KK)**
 - a. Vacant BOD spot (board member at large) due to resignation of LH – bylaws state that we elect a new person at the next set of elections. Therefore, we do not need to do anything but solicit nominations for the next election. LH was serving out the remaining 1 year of Scott Niles' term, so it will be a normal 2-year term election for that position in spring 2026.
6. **2026 Meeting**
 - a. **Vendor Updates (MR/JA)**
 - i. Projections of 20-21 vendors anticipated
 1. New additions (highly likely): Perfusion Solutions Inc. (PSI), Radiometer, Hemocue, and Zimmer Biomet/Enable CV, Biomedical Simulation?
 - ii. We currently have 20 red tablecloths for vendors, 2 black tablecloths for the registration tables, and several white ones for miscellaneous use
 - b. **Catering (MR)**
 - i. Any updates from new catering vendor
 1. Sodexo now lists new people for their MSOE catering; contacted by MR
 - c. **Venue Notes (MR)**
 - i. Notes from last meeting:
 1. Location(s) assigned: DH110, DH129, DH229, DH327

- 2. John and Ethan (AV team) have been contacted and requested them to help us again
- 3. John confirmed we can use the screen in the atrium and he would be happy to help us get slides up there. Screen does also allow for audio to be played in the atrium.
- ii. Any additional vendors opt for any add-ons? – not yet
- iii. Any other updates?
 - 1. New president's inauguration scheduled for Friday evening the same weekend; MSOE aware that we do need the atrium space
 - a. Parking may be an issue that evening
- d. **Speakers (MR/Spreadsheet)**
 - i. Keynote Speaker and Financial talk by Brandon Kerrigan (2 talks)
 - ii. Looking for more CCPs
 - iii. Start thinking about award nominees as some of those individuals will also need time slots
 - iv. Link for Google Doc --- [2026 WPS Speakers - Google Sheets](#)
- e. **Blood Drive (MR)**
 - i. Updates --- Versiti booked from 10am-4pm
 - ii. MR to see if we can get the 3rd classroom on the first floor???
 - iii. Vendor prizes? – not yet
 - 1. Maybe extra stamp on passport or extra raffle ticket for participating in blood drive?
- f. **CEU Update (JA)**
 - i. Amedco meeting – update/info?
 - 1. Portal link
 - a. Portal will allow speakers to upload their powerpoints
 - b. Will also help keep credentials organized
 - 2. Marketing
 - 3. Posters have gone out
 - 4. Fellow email lists
 - a. Digital poster sent to all cardiology fellows at CHW
 - b. KK going to see if Shirley can distribute information to MCW fellows
 - 5. Word of mouth?
 - 6. ELSO?
 - a. Not aware of advertising opportunities there but KK going to look into it
- g. **Vendor Game (JA)**

- i. Raffle with tickets (rip off and have it be a business card?)

h. Simulations (JA)

- i. Who is bringing CPB machines and ECMO machines?
 1. CPB --- Spectrum and LivaNova have brought CPB machines in the past; Spectrum has a Califia they can transport
 2. JA going to reach out to Heartbeat
 3. ECMO --- Dave – Chalice device with Abbott pumps; Medtronic?
 4. Chad Day happy to help with CentriMag simulations
 5. Refresher courses --- Impella?
 6. Board member or helper in each room (will need to recruit others to help here since we will also be moderating, running the registration table, etc.)

i. Artery Ink (JA)

- i. Pre-order will go live on February 12th and will stay open for 2 weeks
- ii. Each opening of a pre-order requires a 20 item minimum
- iii. We can take down email addresses of interested individuals at the conference

7. Website Updates (MR/JA)

- a. Registration
 - i. Advertising – what have we done? What more can we do?
 1. AmSECT – done, Social Media -- done
- b. Hotel – location and block information (price, link, group name, etc.) are on website
- c. Parking at MSOE included (KK to confirm with MSOE)
- d. Board members listed as 2026 PDs on website?
- e. Officers and contacts updated – send bio info to JA
 - i. KK, JE, and MT to send photos
 - ii. Add Liaison members to the website with bios too
- f. MR sent email to 2025 vendors to get permission to list them as a sponsor on our WPS website
 - i. Did anyone not want to be listed? – no, just didn't hear back from those not listed

8. Liaison Position Reports:

- a. **Student/scholarship Liaison – Bailey DeSander**
 - i. **2026 prompt draft** --- “Perfusionists play a vital role in patient care and must demonstrate a wide range of personal and professional qualities, such as empathy, integrity, technical skills, critical thinking, interprofessional communication, attention to detail, adaptability, scientific knowledge, and a commitment to lifelong learning. In your opinion, which single quality is the

most important for a successful perfusionist? You are also welcome to select a quality that is not listed that you believe is essential. Please explain why you believe this quality is the most important and persuade us of its value in the field of perfusion. Citations are not required.”

- ii. Essay prompt sent out to all program directors on 12/1/2025.
 - iii. New deadline – due March 1st; notify winners by March 18th
 - iv. Essays need to be de-identified; 3-4 readers used in the past? (BS to reach out to Carson to confirm)
 - v. Scholarship opportunity posted on social media platforms (Facebook and LinkedIn)
- b. **Venue Liaison – TBD by 2026 meeting**
 - c. **Virtual Meeting Liaison – Jonathan Howard/Megan Roethle**
 - i. Each session = one video
 - d. **Vendor Liaison – Megan Roethle**
 - e. **Registrar – Jennifer Anderson/Matt Tittl**
 - i. Current number of registrants - 3
 - ii. Buy printer?
 - iii. Should have enough badges for 2026
 - iv. May need to buy more lanyards
 - v. Branded pens and flashlights to be purchased by WPS
 - vi. Folders to be purchased by WPS
 - f. **Webmaster – Matt Tittl/Jennifer Anderson**
 - i. Email Me Form
 - 1. MT – Email Me form – billed annually in March – MT was to cancel it; has it been done?
 - a. March 15, 2025 – paid for one year; non-refundable
 - b. Needs to be cancelled before March 14th
 - c. MT going to cancel now
 - g. **Social Media Liaison – Carl Stanfield (LinkedIn), Megan Roethle (Facebook)**
9. **Next Meeting Date:** January 21st at 7pm
- a. Week of January 5th --- send out call for nominations to all WPS members (JA); request for vendors to provide information for speakers (MR)
10. **Adjournment:** 12/3/2025 @ 20:19
- a. Motion: MR; Seconded: JA